

SEQUENCING IDEAS

A2-B1 | Functional language for explaining steps clearly

1 Useful phrase patterns

Use these phrases to put actions or ideas in a clear order.

First, ...

First, open the document.

Then, ...

Then, write your name.

Next, ...

Next, choose a picture.

After that, ...

After that, check your work.

Finally, ...

Finally, send the email.

Before ...

Before you leave, turn off the lights.

After ...

After class, practise at home.

At the end, ...

At the end, ask a question.

2 Respond to the situations

Write a short response that shows the order of events. Try to use a range of phrases.

1. Explain the first step when making a cup of tea.

2. Explain what to do after you finish your homework.

3. Explain the next step after opening a blank email to write a message.

4. Explain what to do before you leave your home.

5. Explain the last step when sending a message.

6. Explain what to do after a sports lesson.

7. Explain the first step when trying a new app.

8. Explain the last step in a group presentation.

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A2-B1 | Suggested answers

3 Possible answers

These are examples only. Other accurate and suitable responses are also correct.

Encourage students to use a range of phrase patterns from page 1.

1. First, boil some water for the tea.

2. After you finish your homework, check your answers.

3. Next, write the email address and subject.

4. Before you leave home, check that you have your keys.

5. Finally, press send to send the message.

6. After the sports lesson, have a shower and drink water.

7. First, download and open the new app.

8. At the end, thank the audience for listening.
