

MAKING OFFERS AND RESPONDING TO OFFERS

A2-B1 | Functional language for offering help politely

1 Useful phrase patterns

Use these phrases to offer help, accept an offer, or say no politely.

Can I help ...?

Can I help you?

Would you like ...?

Would you like some water?

Shall I ...?

Shall I carry that?

Do you want me to ...?

Do you want me to call?

Yes, please.

Yes, please. That would help.

That would be great.

That would be great. Thanks.

No, thank you.

No, thank you. I am fine.

I can manage.

I can manage, but thank you.

2 Respond to the situations

Write one natural offer or response for each situation. Try to use a range of phrases.

1. Offer to help a friend carry heavy bags.

2. Offer a guest something to drink.

3. Offer to open a window for someone.

4. Offer to help a classmate with homework.

5. Accept an offer of help with a difficult task.

6. Accept an offer of a lift home.

7. Decline an offer of food because you are not hungry.

8. Decline help because you can do the task alone.

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A2-B1 | Suggested answers

3 Possible answers

These are examples only. Other accurate and suitable responses are also correct.

Encourage students to use a range of phrase patterns from page 1.

1. Can I help you carry those bags?

2. Would you like something to drink?

3. Shall I open the window for you?

4. Do you want me to help with your homework?

5. Yes, please. That would really help.

6. That would be great. Thanks for the lift.

7. No, thank you. I'm not hungry.

8. I can manage, but thank you for offering.
