

CONGRATULATING SOMEONE

B2-C1 | Functional language for recognising achievement warmly

1 Useful phrase patterns

Use these phrases to recognise an achievement with warmth and professionalism.

Congratulations on ...

Congratulations on your achievement.

That is a remarkable achievement.

That is a remarkable achievement.

You should be proud of ...

You should be proud of your work.

It is well deserved.

It is well deserved.

I am delighted to hear ...

I am delighted to hear the news.

What an excellent result.

What an excellent result.

Your hard work has paid off.

Your hard work has paid off.

Please accept my congratulations.

Please accept my congratulations.

2 Respond to the situations

Write one suitable congratulation for each situation. Try to use a range of phrases.

1. A colleague is promoted to a senior role.

2. A team wins an important contract.

3. A friend completes a professional qualification.

4. A classmate receives an award for their research.

5. A colleague publishes an article.

6. A team reaches its yearly sales target early.

7. A friend starts their own successful business.

8. A client celebrates ten years in business.

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B2-C1 | Suggested answers

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Possible answers

These are examples only. Other accurate and suitable responses are also correct.

Encourage students to use a range of phrase patterns from page 1.

1. Congratulations on your promotion to the senior role.

2. That is a remarkable achievement. Well done to the whole team.

3. You should be proud of completing your qualification.

4. It is well deserved. Congratulations on the research award.

5. I am delighted to hear that your article has been published.

6. What an excellent result. Reaching the target early is impressive.

7. Your hard work has paid off. Congratulations on the business.

8. Please accept my congratulations on ten successful years in business.
