

CLARIFYING AND CHECKING UNDERSTANDING

A2-B1 | Conversation practice examples for checking meaning and details

Conversation: A changed class timetable

Teacher	The morning class is moving to the annex next Tuesday. We'll start a little later, too.
Student	Sorry, could you say that again? I didn't hear the name of the building.
Teacher	The annex - the smaller building behind the library.
Student	Do you mean the one beside the tennis courts?
Teacher	Yes, that's right. Use the side entrance because the front door will be locked.
Student	Can I check the starting time? You said it would be later.
Teacher	Nine thirty, instead of nine. The room won't be ready before then.
Student	So , we meet at nine thirty in the building beside the courts, is that right?

Key phrases: could you say that again? / Do you mean / Can I check / So / is that right?

Conversation: Collecting a parcel

Customer	The message says my parcel is ready for collection. What do I need to bring?
Assistant	Your collection code and some photo ID. You can collect it until closing time.
Customer	What time exactly do you close? I won't finish work until five.
Assistant	Six today. If that's too early, someone else can collect it for you with authorisation.
Customer	What do you mean by authorisation? Do I need to fill in a form?
Assistant	Yes. There's a link in the message. Enter their name, then send them the code.
Customer	Could you explain that last part? Do they use my code or get a new one?
Assistant	They use yours, but their ID must match the name you put on the form.

Key phrases: What time exactly / What do you mean / Could you explain that

Create your own conversation

Choose one prompt. Use at least two key phrases and include a natural response and follow-up.

Prompt 1: Check the location, entrance and time after a class timetable changes. Confirm what you have understood.

Prompt 2: Ask how someone else can collect an item for you. Clarify unfamiliar terms and the details of the process.